

**North Pekin-Marquette Heights School District No. 102**  
**Committee of the Board of Education**  
**February 7, 2017**  
**District Office Conference Room**

**MINUTES**

**CALL THE MEETING TO ORDER**

President Knox called the meeting to order at 6:30 PM.

Brockamp	Knox	Isbell	Miller	Shockley	Stevenson	Therry
absent	X	absent	X	X	X	absent

Others: Mr. Sondgeroth

**COMMITTEE DISCUSSION ITEMS**

Building and Grounds

GMS Life Safety Work – Mr. Ketcham did a final walkthrough with Simplex-Grinnell to finalize the quote to upgrade the PA/weather/emergency warning system at GMS. Doug Baer from Simplex reviewed the previous proposal and updated it. In spite of adding more speakers and clocks, the original amount of the proposal is unchanged.

Internet Service – Jay Wendelin presented to the Board on the state of CivicNet and the district's Internet service at the December meeting. Mr. Sondgeroth shared some updated information on the dark fiber connecting the buildings. Windstream has agreed to maintain and lease that to the district. If the district also purchases Internet from Windstream, the cost of the maintenance and lease for the fiber will be minimal.

Transportation

Substitute Drivers – The district is still looking for another substitute driver.

Finance

Supplemental Levy – The supplemental levy approved in January has been filed with the County Clerk's office, however, the County Clerk has never seen a supplemental levy and is questioning its legitimacy. The bond attorneys have drafted a memo citing legislation which has been provided to the County Clerk's office.

Illinois E-Pay – The district implemented the Illinois E-Pay system about two years ago. It is popular with parents and is used by many. Unfortunately, a lot has changed with E-Pay. There is now a cost and changes now make using the system internally more difficult. The district office will be looking into different systems to replace the E-Pay system. One being considered is called E-Funds for Schools.

Title I Funds – Mr. Sondgeroth recently received an email informing him that the district's Title I allowance had been adjusted. The district has been awarded an additional Title I funds. Mr. Sondgeroth will be working with the principals to budget how to use these funds consistent with building Title I Schoolwide plans.

Food Service Audit – Judith Foster from ISBE was in the district on Monday and Tuesday, Jan. 30 and 31. She reviewed all aspects of the district’s food service program. When she finished, she had an exit interview with Terri Donahue and Joanne Covington to reveal her findings. Mr. Sondgeroth reviewed some of those findings with the Board.

Personnel

Staffing Needs for 2017-18 School Year – In preparation for next year, Mr. Sondgeroth discussed some of the staffing areas currently being discussed administratively.

Substitute Pay – The Board discussed the current rates of pay for substitute aides and teachers.

Superintendent Evaluation – Board members were reminded to submit their completed evaluations to Terri when as soon as possible.

Policy

PRESS Policy – In January, the Board approved Board Policy 2:125 – Board Member Compensation; Expenses. The Board next needs to approve the accompanying resolution setting the limits of compensation. A copy of that resolution was reviewed and discussed by the Board.

2017-18 School Calendar – A draft copy of the 2017-18 school calendar was presented and discussed. The calendar will be shared with members of the District’s Calendar Committee for input.

Board Vacancies – The Board discussed upcoming vacancies on the Board after the election. The Board also discussed how the Board will operate once the new Board is seated with only four members.

Other Items from the Superintendent and Board Members – Mr. Sondgeroth and the Board discussed discontinuing the community mailed newsletter as most information is now shared electronically. Mr. Knox commented the Mr. Rick Crum would like be attending an upcoming meeting of the Board.

ADJOURN

Motion to adjourn at 8:01 PM by Stevenson. Seconded by Miller. Motion passed by acclamation.

  
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Keith Knox, President

  
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Nanette Brockamp, Secretary