



NORTH PEKIN – MARQUETTE HEIGHTS SCHOOL DISTRICT #102

Byron Sondgeroth, Superintendent
51 Yates Rd.
Marquette Heights, IL 61554

Phone: 309-382-2172
Fax: 309-382-2122
www.dist102.org

July 16, 2018

Dear District 102 Parent/Guardian,

Registration for District 102 Schools (Marquette, Rogers & Georgetowne) is set for July 30 from 1:00 - 7:00 PM and July 31 from 10:00 AM - 2:00 PM in the Georgetowne Middle School library. To help expedite the registration process on these days, we are offering an online option to make the experience faster for you when you come to registration. You can begin that process starting today (July 16, 2018).

Here are the steps you can take to complete many of your forms online prior to July 30 & 31:

- Log on to your Parent Portal through Lumen – If you need to request your parent portal logon information, please contact Terri Donahue at the District Office at 382-2172.
- In the Parent Portal, click on the right arrow in “Registration Form 18-19 and complete or update the information on each of the forms listed below. Make sure to click the “Save Form” button in each form before closing.
 - Authorization Sheet
 - Parent Medication Consent Form
 - Student Enrollment
- Once you have saved each form, you can go to the district web page (www.dist102.org) and click on “The Illinois Funds e-pay” link on the right side of the page to pay fees. Here is the URL for that link:

<https://www.epayillinois.com/Home/ShowSiteLandingPage/17574>

You may also choose to pay at registration by cash or check.

If you are unable to update and complete forms online prior to registration on July 30 and 31, we will have computers available for you to log on and update forms when you arrive. Please be sure to bring any necessary paperwork appropriate for your child and the grade level he/she is entering. Those include physical, dental, vision and/or immunization records. You may also be asked for proof of residency so please be prepared to provide documentation. Other forms (free/reduced lunch application, bus waiver, etc.) will be available at registration.

If you have any questions about the process, you can contact Terri Donahue at the District office during the summer. Office hours are from 7:00 AM to 3:00 PM. You can also contact your child’s building principals and/or secretaries when they return to their buildings on Thursday, July 26.

Sincerely,

Superintendent

Georgetowne Middle School
51 Yates Road
Marquette Heights, IL 61554
309-382-3456

Rogers Elementary School
109 Rogers Road
Marquette Heights, IL 61554
309-382-3401

Marquette Elementary School
100 Joliet Road
Marquette Heights, IL 61554
309-382-3612